

KTITLE

PRE-CLOSING CHECKLIST

1. Choose Lender (most require 4-6 weeks to complete the loan process)
2. Have your lender order a Title Commitment from one of our KTitle offices in:
KTitle Palm Beach Gardens office: processingpbg@ktitle.net
KTitle Port St Lucie office: processingpsl@ktitle.net
3. Obtain Homeowners Insurance as required by lender (if applicable)
4. Established Accounts with:
 - a. Electric Company
 - b. Telephone/Communication
 - c. Water & Sewer
 - d. Cable Company
5. **REFERENCE BUYER'S NAME ON CASHIER'S CHECK OR WIRE TRANSFER**

The final payment must be in the form of a cashier's check payable to **K Title Company, LLC**
Or a **Federal Wire Transfer**.

Your contact(s):

Palm Beach Gardens 4880 Donald Ross Road, Suite 125, Palm Beach Gardens, FL 33418

Wendy Logan

Licensed Escrow Officer
T: 561-571-7599 Ext 119
F: 561-828-3321
wlogan@Ktitle.net

Theresa Jamison

Escrow Officer
T: 561-571-7599 Ext 109
F: 561-828-3321
tjamison@ktitle.net

Port St Lucie 8301 Holley Tree Trail, Port St Lucie, FL 34986

Joya Lippard

Licensed Escrow Officer
T: 771-465-5189 Ext 117
F: 888-441-3780
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Sue Prill

Licensed Escrow Officer
T: 771-465-5189 Ext 114
F: 888-441-3780
sprill@Ktitle.net

Jacqueline Robins

Licensed Escrow Officer
T: 771-465-5189 Ext 227
F: 888-441-3780
jribins@Ktitle.net

Linda Mantilla

Operations Manager
T: 561-571-7599 Ext 103
F: 561-828-3321
lmantilla@Ktitle.net

- Your closing will be held at K Title's Office, unless previously arranged otherwise.
- Please allow approximately half an hour for a cash closing and one hour if you have financing.
- Please remember to bring Photo identification to the closing.